

Crafton Hills College
 Planning and Program Review Committee
 Minutes

Date: February 1, 2016
Time: 300PM – 4:45PM
Location: CCR 233

Committee Members	P		P		P
Co-Chair: Rebeccah Warren-Marlatt	X	Keith Wurtz	X	Bryan Reece	
Co-Chair: Patricia Menchaca	X	Denise Alley-Hoyt	X	(Student Rep, Vacant)	
Ben Gamboa	X	Tom Bryant	X	Gio Sosa	X
		Meridyth McLaren	X	Dianne Purves	X

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the instruction. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

Review the minutes of 1/25/2016	Minutes approved as written.	
Meeting, English/Reading, Dean Papas, Lynn Lowe, Mark Snowwhite (3:15)	Finalized document not posted.	Meeting moved to a later date.
Meeting, Facilities, Larry Cook, Mike Strong(3:45)	Meeting moved up to 3:15. Larry and Mike meet with the committee to discuss the Facilities document.	Rebeccah Warren-Marlatt will write up the feedback to share with the committee members at the next meeting.
District Offices Integrated Planning and Program Review Process for Prioritizing Objectives – Keith Wurtz (See Handout)	Keith met with the committee members to discuss and obtain feedback on the District’s Planning and Program Review Process for Prioritizing Objectives to take and edit and bring back with edits for final approval. He will also obtain feedback from CHC & SBVC Committees, both the Academic Senates and Student Senates.	Suggestions: Denise - The Districts function is to supply services to campuses, need conversation. Rebeccah - Important to have representatives from campus when the district services are being prioritized and resources are assigned. How the district serves each of

		the campus needs.
Feedback Review, Marketing and Public Information	Reviewed the feedback and approved as written.	Rebecca will write the feedback to send to the department.
Feedback Review, Emergency Training Center	Reviewed and discussed the feedback.	Will revisit the document, discuss and re-evaluate the rubric.
Status, 2015-2016 Participants	English/Reading may be moved to February 8 th .	
2.0 Inclusiveness The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...		
Adjourn	4:45pm	
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.